



**COLUMBIA COUNTY SHERIFF'S OFFICE
DPPA EXEMPTION CERTIFICATION**



Reports Number(s): _____

Requester: _____

Reports will have all personal information and highly restricted personal information redacted unless the requester meets the permissible use requirements specified under the Driver's Privacy Protection Act (DPPA) (18 USC § 2721). If applicable, records may also be redacted pursuant to Wisconsin Statute Chapter 19 (Public Records Law) and any other relevant state and federal laws.

You are not required to provide your name, contact information, or proof of identification. However, if no name, contact information, or proof of identification is provided, then personal information and highly restricted personal information may be redacted from the record.

PERMISSIBLE USES UNDER THE DPPA (check one):

- _____ 1.* Authorized Use. Requesting own record or have signed informed consent of individual requesting record (i.e. attorney, legal guardian, parent of minor child, etc.).
- _____ 2.* For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of a Federal, State or local agency in carrying out its functions.
- _____ 3. For use in connection with matters of motor vehicle or driver safety and theft.
- _____ 4. For use in the normal course of business by a legitimate business to verify accuracy of personal information and/or to obtain correction information. (Provide name of business: _____)
- _____ 5.* For use in connection with any civil, criminal, administrative, or arbitration proceeding in a court of law or self-regulatory body or pursuant to court order.
- _____ 6. For use in research activities, as long as information is not published, re-disclosed, or used to contact individuals.
- _____ 7.* For use by any insurer/insurance company, or its agents, to investigate claims, etc. (Provide name of insurer/insurance company: _____.)
- _____ 8. For use in providing notice to the owners of towed or impounded vehicles.
- _____ 9. For use by any licensed private investigation agency or licensed security service.
- _____ 10.* For use by an employer/agent to verify a commercial driver's license.
- _____ 11. For use in connection with the operation of private toll transportation facilities.
- _____ 12. For any other use specifically authorized by the laws of the State of Wisconsin, if use is related to the operation of a motor vehicle or public safety. (Provide statute: _____.)
- _____ 13. None of the above.

*Unless prescribed under Wis. Stat. Ch. 19 or other federal or state statute, records released in conjunction with provisions 1, 2, 5, 7, and 10 shall include no redactions to personal information or highly restricted personal information, pursuant to 18 U.S.C. § 2721.

PLEASE NOTE: It shall be unlawful for any person knowingly to obtain or disclose personal information, from a motor vehicle record, for any use not permitted. It shall be unlawful for any person to make false representation to obtain any personal information from an individual's motor vehicle record. 18 U.S.C. § 2722(a) & (b). A person who knowingly obtains, discloses or uses personal information, from a motor vehicle record, for a purpose not permitted, shall be liable to the individual to whom the information pertains. The court may award: **(1)** actual damages, but not less than liquidated damages in the amount of \$2,500; **(2)** punitive damages upon proof of willful or reckless disregard of the law; **(3)** reasonable attorneys' fees and other litigation costs reasonably incurred; and **(4)** such other preliminary and equitable relief as the court determines to be appropriate.

Dated: _____
Signature of Requester

Our estimated turnaround time is up to ten (10) days.

There is a fee associated with most requests.

FOR OFFICE USE ONLY:

_____ Requester provided proof of identification.

Specify proof of identification: _____

Fee (if any) paid: _____ Amount Paid: _____

Record provided: ☐ in person ☐ by facsimile ☐ by mail ☐ by email